



Tuesday, April 26, 2016
Board of Education Meeting Minutes

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

In Attendance:

Board members: Mrs. Diane E. McBride, President
Mrs. Sue A. Smith, Vice president
Mr. Robert C. Bower
Mrs. Jean M. Chaudari
Mr. Robert L. Cook
Mr. Sean P. McCormick
Mrs. Phyllis P. Wickerham

Others: Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. George DesMarteau, School Attorney
Ms. Sheryl Brege, Acting School District Clerk
Ms. Nerlande Anselme, Assistant Superintendent, Student and Family Services
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
Ms. Dina Wilson, Assistant Superintendent, Curriculum and Instruction
Absent: Mrs. Karen A. Flanigan, School District Clerk

1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members, Superintendent of Schools, School Attorney, School District Clerk, Cabinet Members

See above attendance.

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, April 26, 2016, in the Dee Strickland Conference Room at the John W. Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

2. OPENING OF PUBLIC MEETING

A. Call to Order

Mrs. McBride called the meeting to order at 6:32 p.m.

3. ANTICIPATED EXECUTIVE SESSION

A. Anticipated executive session to discuss an appeal of a student suspension and two employee separation agreements (Memorandums of Agreement)

MOTION TO ENTER EXECUTIVE SESSION AT 6:34 P.M.

**TO DISCUSS AN APPEAL OF A STUDENT SUSPENSION
AND TWO EMPLOYEE SEPARATION AGREEMENTS
(MEMORANDUMS OF AGREEMENT)**

**MOVED: Mr. Bower
SECONDED: Mrs. Chaudari
MOTION CARRIED: 7-0**

MOTION TO EXIT EXECUTIVE SESSION AT 7:15 P.M.

**MOVED: Mrs. Chaudari
SECONDED: Mr. Bower
MOTION CARRIED: 7-0**

4. RETURN TO PUBLIC MEETING

A. Recall to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride recalled the meeting to order at 7:20 p.m. The Pledge of Allegiance was recited. Mrs. McBride added two more agenda items.

- Agenda item #8, Personnel Actions, add #15 and #16.
- Agenda item #14, Board Member Reports, add F – Multicultural Parent Advisory Council (MPAC).

5. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)

The student representatives were not in attendance, however, submitted this report.

- ◆ AP exams start this coming Monday, May 2. AP students have been attending pre-registration workshops last week and this week.
- ◆ NYSMAA Majors are this week for band, orchestra, and chorus. Groups perform, are judged, and given a rating.
- ◆ Spring sports are finally underway. Many games were canceled due to the cold weather earlier in April.
- ◆ National Honor Society Induction was moved to next Tuesday, May 3, to accommodate the Internet Safety Forum this evening. All students and parents were notified of this change.

6. PUBLIC FORUM

A. Audience members may address the Board of Education regarding items of interest not on the agenda

There were no audience members wishing to speak.

7. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #7A-J)

- A. Action pertaining to acceptance of the March treasurer's report
- B. Action pertaining to payment of a refund of taxes in the town of Henrietta due to a Judgment and Order, which resulted in an assessment reduction for NOCO, 5300 West Henrietta Road, for tax years 2011-15, on tax account number 189.01-1-15
- C. Action pertaining to payment of a refund of taxes in the town of Brighton due to a Judgment and Order, which resulted in an assessment reduction for Beam Mack Sales & Service, 2700 West Henrietta Road, for tax year 2015-16, on tax account number 148.16-1-16
- D. Action pertaining to payment of a refund of taxes in the town of Henrietta due to a Judgment and Order, which resulted in an assessment reduction for United Parcel Service, 947 Lehigh Station Road, for tax years 2012-15, on tax account number 175.3-1-13.12

- E. Action pertaining to the award/rejection of bids – Custodial supplies, Wood and metal supplies
- F. Action pertaining to acceptance of a donation – Mike Bell Scholarship Fund
- G. Action pertaining to acceptance of a donation – Musical instrument
- H. Action pertaining to appointment of election inspectors for the May 17, 2016 election (Revised)
- I. Action pertaining to approval of CSE/CPSE recommendations
- J. Action pertaining to approval of Board of Education meeting minutes – 4/12/16

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #7A-J
MOVED: Mrs. Chaudari
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

8. PERSONNEL ACTIONS (Reference appendix #8A)

- A. Action pertaining to approval of personnel actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS #1-16
MOVED: Mrs. Wickerham
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

9. URBAN SUBURBAN STUDENT TRANSFER PROGRAM (Reference appendix #9A)

A. Action pertaining to adoption of the implementation plan

Dr. McCue reviewed his proposal that was included in the Board packet. He outlined a few areas which the Board should be aware of before going forward.

- ◆ Determine what the transportation costs will be, and what share of those costs the district is responsible for.
- ◆ Review the results of the Space Committee report in January to determine our capacities at the schools. Other considerations might be to review our busing policy, perhaps a 15-mile limit.
- ◆ Staff orientation will be needed, along with professional development and a parent education piece.
- ◆ There may be some parents asking what the benefit to Rush-Henrietta is when we already have a diverse student population.
- ◆ Staff who are already inundated with additional work, asking why we are adding another thing to their plates while undergoing the reconfiguration.

Mrs. Smith would like some idea of scope prior to the public forum to be held in the fall. On what scale are we looking to go forward with this? How many students? Are we starting at 7th grade?

Dr. McCue said he envisions it on a small scale. We would likely use 2017 numbers, and probably Roth's. Mr. Cook said we really need to know exact numbers.

Dr. Graham suggested we bring back a position paper at the August meeting and review it as a board, then put it out to the community.

**MOTION PERTAINING TO ADOPTION
OF THE IMPLEMENTATION PLAN**

**MOVED: Mr. Cook
SECONDED: Mr. McCormick
MOTION CARRIED: 7-0**

10. CHILDREN’S INSTITUTE PARTNERSHIP (Reference appendix #10A)

A. Action pertaining to endorsement of the Children’s Institute Partnership

Dr. McCue reviewed his proposal that was included in the Board packet. The Children’s Institute has secured grant funding for this project. As a test case, they would give us grant funding of \$5,000 to participate in this research, thereby reducing our cost to \$13,000. They hope to develop a statistical model that would allow our staff to more effectively target interventions for the students who may be at risk of not graduating on time. It’s meant to support ongoing efforts to increase the four-year graduation rate, especially for students with disabilities and other subgroups.

**MOTION PERTAINING TO ENDORSEMENT OF
THE CHILDREN’S INSTITUTE PARTNERSHIP**

**MOVED: Mrs. Chardari
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

11. WORKSHOP: CULTURALLY RESPONSIVE EDUCATION (Reference appendix #11A)

A. Race/Ethnicity Awareness

Tim Shafer, Director of Counseling, presented a workshop on Culturally Responsive Education. Prior to the meeting he requested that the Board and Cabinet take the Harvard Implicit Bias Test. It helps as a litmus test to find out where they ranked in relation to diversity. For some board members it was eye opening. In some cases, it wasn’t how they viewed themselves.

He said that we need to recognize having these kinds of conversations does make us uncomfortable. What we have to figure out is how to move from feeling uncomfortable. Ask yourselves, what is it about moving forward that makes you uncomfortable? Or, is it about *not* moving forward that makes you uncomfortable. We need to set the atmosphere and make sure all voices are heard. We need to find opportunities to bring those voices in and let them know you value their opinion.

What can we do?

- ◆ Become aware of unconscious biases.
- ◆ Learn about other social/cultural groups.
- ◆ Be observant - notice reactions.
- ◆ Don’t dismiss the experience of the microaggression as an isolated incident, or not that big a deal.
- ◆ Listen, increase awareness.

- ◆ Identify the behavior/interrupt microaggressions when you witness them.
- ◆ Educate others about microaggressions in order to identify and stop them.

12. SUPERINTENDENT’S REPORT (Reference appendices #12A-D)

A-D. Written Items

Dr. Graham reviewed the written information included in the Board packet. Topics included State Testing, School Reconfiguration Status Report, Change Orders of April 12, 2016, and the RASHPII Self Insured Municipal Cooperative Agreement.

E. Oral Information

- ◆ Budget Newsletter draft was sent by e-mail to all Board members.
- ◆ Digital Learning Day 2.0 – Ms. Wilson reported they have received great responses and praise from staff who attended. They issued a survey at the end of the day. Some mentioned they enjoyed learning from their co-workers.
Strategic Plan for next steps. Ms. Wilson will be working with program directors to follow up next week, and the following week she will outline with principals a follow-up plan to communicate with their staff. The summer staff will be taking lessons to learn how to upload into our curriculum maps.

13. NEW BUSINESS (Reference appendices #13A-B)

A. Board Budget Quarterly Report

B. Review Board Goals

- ◆ Post new mission and vision on staff intranet. Plan for public roll-out.
- ◆ Revisit video-streaming board meetings.
- ◆ Revisit implementing BoardDocs Pro.

14. BOARD MEMBER REPORTS (Reference appendix #14B)

A. NSBA Conference (April 9-11)

The following Board members attended the NSBA Convention and reported out on the workshops they attended. They were: Mr. Bower, Mr. Cook, and Mrs. McBride. They brought back great ideas for Rush-Henrietta.

B. MCSBA Information Exchange Committee (April 13)

Mr. McCormick was unable to attend, but e-mailed the minutes to all.

C. MCSBA Labor Relations Committee (April 20)

Mr. Bower attended. The workshop was put on by Hilton CSD who reviewed Electronic HR, efficiencies, and going paperless. Mr. Bower will forward the meeting minutes.

D. MCSBA Executive Committee (April 20)

Mrs. McBride and Dr. Graham attended. They are putting together their slate of officers and reviewing goals for the year.

E. District Health & Safety Committee (April 21)

Mrs. Wickerham reported that they are working on and reviewing all Safety Plans, specifically working and testing their evacuation plans. They will put those plans to a test during Spring Safety Week, May 9-13.

F. Multicultural Parent Advisory Council (MPAC) (April 25)

Mrs. McBride attended and reported they were discussing a Cyber Awareness Program. There are different apps out there for parents. Good information and parental guidance on how to look for things.

15. CLOSING OF MEETING

A. Board Meeting Recap

- August - Revisit Urban Suburban paper
- Staff Transition Plan
- Reconfiguration – start and end times will be shared at the next meeting.
- Follow up to the wrap around childcare, and out-of-area attendance
- Need bullet points for Senator Gallivan’s visit on May 12
- Revisit Board Meetings Live and Board Docs Pro
- Music Awards - May 10
- Candidate’s Night – April 27
- Vollmer breakfast is May 4
- RASHPII Self Insured Municipal Cooperative Agreement coming soon
- Staffing update in June

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 9:50 P.M.

MOVED: Mr. Bower

SECONDED: Mrs. Smith

MOTION CARRIED: 7-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, May 10, 2016.

Respectfully submitted,

Sheri Brege

Acting School District Clerk

Board Approved: May 10, 2016